



Matthew Gibney Catholic Primary School

P & F Minutes

Date: February 20, 2019

7.39pm

MGPCS LIBRARY

Attendees: George COLDHAM, Michelle STEWARD, Natasha ALLEWAY, Jodie CAPOBIANCO, Esther ROBERTSON, Kacey WADDINGTON, Lara MIDDLETON, Paul KACIUBA, Steph KACIUBA, Tracey NIEMAN, Tayla FRANCIS, Rochelle RUSE, Narelle GIELINGH, Katie PILLERA, Gavin HOGG, Mike FELTHAM, Mark POWELL (Principal), Dianne SCRIVEN (Dep Principal), Karen KEDDIE (Dep Principal).

Apologies: Sharna Zinella

Meeting Opened at: 7.39pm

Opening Prayer: Karen Keddie

Attendance Book All people in attendance were reminded to sign in via the attendance book

Acceptance of Previous Minutes

The previous meeting was the AGM held last week. Those minutes are yet to be circulated.

Matters arising from previous minutes

As the minutes are yet to be circulated, any matters arising will be held over until the March meeting.

Correspondence in/out

- a) Cadbury Fundraising flyer
- b) PFFWA Induction evening reminder
- c) Mother's Day Catalogue - Pocket Money Treasures
- d) Mother's Day Catalogue - Smart Gift ideas
- e) APC Review October Issue
- f) School Fun Run Info Pack (via email)

Reports

President Report

Welcome to our first Parents and Friends meeting for 2019.

A few changes have been made to our line up. George Coldham has stepped down as P&F President, and I have the job now to follow suit and hopefully live up to his previous Presidential standards. I can only be me, so bear with me on that! And thank you George for everything you did in 2018.

I only wish to continue on with what we have spoken and started to explore in about broadening our horizons into the communities, letting them know of our little school and all we have to offer. Really cementing our school as THE place to be educated in and along with all the other amazing activities we do.

As well as promoting our community, we need to make people aware that the Parent and Friend meetings are for ANYONE and EVERYONE. You don't need to be on a committee to come and see what we are about and all the amazing things we do for our school.

Small as we are, we have shown what teamwork is all about, no matter how big or small your role may be, it is important. And this is all done to make sure our children continue to have everything they need to make their education fun and hassle free.

And lastly, I can only promise to do this with the best of my abilities and also with the help of this amazing team called Matthew Gibney CPS.

Motion that the President's Report be moved and seconded

Moved: Katie Pillera Seconded: Lara Middleton

Treasurer

See attached

Some figures were not accurately 'moved across' - these will be corrected.

Motion that the Treasurer's Report be moved and seconded

Moved: Narelle Gielingh Seconded: Michelle Steward

Principal Report Mark Powell

See attached

Motion that the Principal's Report be moved and seconded

Moved: George Coldham Seconded: Katie Pillera

Board Report Mike Feltham

The board had elected its executive for the year. The positions are

Chair - Gavin Hogg

Deputy Chair - Mike Feltham

Treasurer - Suraj Karki

Secretary - Narelle Gielingh

Various sub committees had been allocated to each of the board members.

The board had discussed the school budget as this hadn't been available at the end of 2018 due to a delay in the relevant budgetry info being supplied to us by CathEd.

Parish Report Karen Keddie

I emailed Caroline Ambrose, the secretary of the Parish Council all of the activities Father Frances was involved in 2018 with the school and that message was passed to Father Joseph.

Legion of Mary to bring the statue of our lady on 6th May 2019.

Father Joseph is planning to have a bible study during Lent

During the 40 days of lent, parishioners are encouraged to say the rosary in front of the abortion clinic in Midland.

Youth of our parish are meeting this coming Sunday, February 24th at 5pm at The Church.

Fundraising Community Report Jodie Capobianco

Welcome Night

The brief outline for the evening was discussed, with the entertainment that we have this year. Thanks to Karen and Dianne for their contacts in getting a great DJ for the evening.

The sausage sizzle has been well received with an order for 170 hotdogs being placed

Motion that the Board, Parish and Fundraising Reports be moved and seconded

Moved: Gavin Hogg Seconded: Kacey Waddington

General Business

The P&F need to elect a representative to the School Board. Mike Feltham nominated George Coldham for this position, and this nomination was seconded by Katie Pillera. There being no other nominations, George was elected unopposed.

Class Representative Group Meeting. This has been set for February 27th. 7.30pm start at Natasha Alleway's residence.

The school is being used as a polling place for the Federal Election this year. It would be very good if the school made use of this by having some sort of fundraising activity on the day. We must remain politically neutral throughout the campaign, and on the day. However, what type of activities we run on the day are totally up to us.

The undercover area will be used by the Electoral Commission, but we are able to use the school grounds leading up to that.

It was suggested that the P&F contact Bunnings sooner rather than later regarding a spot for our sausage sizzle Narelle Gielingh has offered to contact Bunnings to see what dates in the second half of the year are available.

As there are many new faces at the meeting tonight, Gavin suggested that we all take turns in introducing ourselves. This was a great opportunity to get to know some of the new faces, and also to see which class representatives were in attendance.

We were all reminded that the role of the class representative is to be a conduit between the P&F and the class parents. Class reps are not expected to organise everything. If there is a parent who offers help - LET THEM. Many hands make light work.

Each class will be allocated 2 activities for the year. One in each semester. These will be decided at the Rep meeting. Classes are normally put together with their buddy class, so it will most likely be:

Year 6 and Year 1

Year 5 and Pre-Primary

Year 4 and Kindy

Year 3 and Year 2

Mark reminded us of the community building role that the P&F have. That everyone is welcome at P&F meetings, and that just because you attend a meeting doesn't mean that you will be given a job. In most cases, you will NOT be. You will most likely have a point of view that we haven't thought of, and that is important.

He also stressed that he believes that the role of the P&F executive is busy enough, and that executive members should not also take on the role of class representatives. We need to tap into our classes to get more parents to put their hands up for this role.

The standing orders for the P&F will be located and distributed to those who would like a copy.

Confirmation of the next meeting: 20 March 2019

Meeting Closure: 8.28pm

Parent Reps for 2019

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| Kindy | Kacey Waddington & Lara Middleton |
| Pre-Primary | Tracey Nieman & Tayla Francis |
| Year 1 | Steph Kaciuba & Jodie Townley |
| Year 2 | Jodie Capobianco & Esther Robertson |
| Year 3 | Jodie Capobianco & Sharna Zinella |
| Year 4 | Jaime Smith & Katie Pillera |
| Year 5 | Danielle Fanetti & Narelle Gielingh |
| Year 6 | Donna Masters |