



# Matthew Gibney Catholic Primary School

## P & F Minutes

Date: February 19, 2020

7.30pm

MGPCS LIBRARY

**Attendees:** Esther Robertson, Sharna Zinella, Sandra Wilson, Jodie Capobianco, Jo Brescacin, Sarah Messina, Amanda Coldham, Kacey Waddington, Kelly Gilsenti, Simone Cain, Lesa Keys, Katie Pillera, Jaime Smith, Bradley Smith, Jodie Townley, George Coldham. Diane Scriven, Narelle Gielingh, Mike Feltham, Gavin Hogg, Karen Keddie, Steph Kaciuba, Therese Hussey

**Apologies:** Olivia Daly, Michelle Steward, Sasha Temple, Kristie Beveridge-Smyth

**Guests:** Nil

**Meeting Opened at:** 7.44pm

**Opening Prayer:** Di Scriven

**Attendance Book** All people in attendance were reminded to sign in via the attendance book. Apologies also to be written into the book.

### **Acceptance of Previous Minutes**

Motion of minutes if previous meeting accepted as a true and correct record.

Moved by: George

Seconded by: Mike

### **Matters arising from previous minutes**

Nil

The meeting started with each member present saying who they were, what year their child was in and what role (if any) they had within the school this year. This is always a good way for everyone to put names to faces.

### **Correspondence in/out**

- a) General email traffic
- b) Fundraising catalogues

## **Reports**

### **President Report**

As this was the first meeting of the year, there was no President Report.

### **Treasurer Report            Natasha Alleway**

See attached

Additionally: The year 6 camp has traditionally received a donation from the P&F. It was moved that this year, the P&F donate \$3500 to the camp. All members in attendance agreed.

The P&F also make a sacramental donation. It was suggested that the amount of \$1500 be donated for this. All in attendance agreed.

The above two donations were moved by Natasha and seconded by Narelle.

Mrs Scriven asked that a donation of \$15,000 be given for the further update and increase of reading books available to the children to take home. Natasha moved that the P&F make the suggested donation of \$15,000. This was seconded by Gavin. All in favour, passed.

Mrs Hussey relayed that the kindy and PP were VERY thankful for their new bikes. However, there are some children in the PP that are just too tall for the current bikes, and therefore cannot use them. The PP and Kindy have asked for additional funding for the purchase of 2 'bigger' bikes for the taller children. Natasha moved that an amount of \$800 be given for the purchase of 2 more bikes. This was seconded by Kacey. All members in attendance agree. Passed.

While we are still waiting for the 'final' amount raised from the colour run, it appears that around \$6,000 was raised. Well done!!

### **Principal Report            Therese Hussey**

See attached

### **Motion that the President, Treasurer & Principal's Reports be accepted**

Moved: Katie

Seconded: Jaime

## **Board Report - George Coldham**

Therese opened the meeting displaying gratitude for a great start, for Di and Karen, the staff, the community, and for all the support she has received.

The school is in the process of provisioning 23 laptops (15 new, 8 ex staff) for the year 5 and 6 students. Just ensuring that there are the appropriate protections in place to keep our students safe.

An idea being socialised between the board and soon with the wider school community is looking at before and after school care, and potentially looking at long day and school vacation care. Expect in the future to be consulted for your views.

The board is going to focus its activities around building a capital works plan to ensure we focus on keeping our schools facilities to a high standard, as well as look at how we can market our school to ensure we get the word out as wide as possible.

## **Parish Report**

See Attached.

## **Fundraising Update**

## **Welcome Night**

The save the date flyer went out. Hotdog orders are in and will be finalised tomorrow. There will be a photo booth - with parents taking photos on their own phones, props provided. Games have been arranged, the ice cream van confirmed, and a roving fairy entertainer for the kids.

Natasha confirmed that ALL invoices must be made out to MGCPs and sent direct to her for payment.

There will be a table with information on it for the Father and Son camp too - this camp is being held on the Halloween weekend in October, and any parents and children that have attended in the past are encouraged to wear their shirts.

At the completion of the evening, ALL money is to be given to Mrs Hussey so that it can be put in the school safe. NO money is to leave school grounds.

## **Entertainment Books**

The Entertainment Books will be digital ONLY from now on. George put his hand up to take this on. Thank you George.

**Motion that the Board, Parish and Fundraising Reports be moved and seconded**

Moved: Katie            Seconded:     Stephanie

**General Business**

The allocation of fund/friend raising activities for 2020 are as follows:

- |               |   |
|---------------|---|
| Year 6/Year 1 | Welcome Night & Book Fair                   |
| Year 5/PP/3K  | Father's Day gifts & Mother's Day Mass      |
| Year 4/K      | Father's Day Breakfast & Easter Raffle      |
| Year 3/2      | Mother's Day gifts & Bunning Sausage Sizzle |

Katie mentioned a company that does labels for fundraising. Perhaps this is something the school could look into? Especially since we DO need to put names on everything

Other suggestions were: Bakers Delight, Krispy Kreme donuts.

Our 30th anniversary is next year (2021). Perhaps look at an apron, tea towel, cookbook?

When is the next fair? It is a LARGE undertaking, and planning needs to be actively started at least 24 months prior to the event. Something to think about.

Out of hours school care AT the school..... Is there any interest? Mrs Hussey will make up a flyer for the parents. In the mean time, perhaps we could see if there is any interest. Perhaps a poll on FB?

We are looking at having a quiz night this year as our MAJOR fundraising event. Simone has generously donated a speed boat ride valued at \$150. Thank you Simone. Please keep your eyes and ears open for prizes, donations, even a venue. Every little bit helps.

**Confirmation of the next meeting:** March 18, 2020. Starting at 7.30pm

**Meeting Closure:** 8.55pm