



# Matthew Gibney Catholic Primary School

## P & F Minutes

Date: March 18, 2020

7.30pm

MGPCS LIBRARY

**Attendees:** Esther Robertson, Jodie Capobianco, Natasha Alleway, Sharna Zinella, George Coldham, Mike Feltham, Sandra Willson, Michelle Steward, Gavin Hogg, Kelly Gilsenti, Jaime Smith, Katie Pillera, Diane Scriven, Karen Keddie, Therese Hussey, Steph Kaciuba

**Apologies:** Simone Cain, Olivia Daly, Rochelle Ruse, Kacey Waddington, Jodie Townley, Lesa Keys, Amanda Coldham, Sasha Temple

**Guests:** Nil

**Meeting Opened at:** 7.41pm

**Opening Prayer:** Di Scriven

**Attendance Book** All people in attendance were reminded to sign in via the attendance book. Apologies also to be written into the book.

### **Acceptance of Previous Minutes**

Motion of minutes if previous meeting accepted as a true and correct record.

Moved by: Katie

Seconded by: Sharna

### **Matters arising from previous minutes**

Nil

### **Correspondence in/out**

- a) General email traffic
- b) Fundraising catalogues
- c) Distribution of latest P&F Minutes

## Reports

### President Report

Welcome to tonight's meeting amongst all of our concerns in regards to the Covid-19 pandemic.

We started the year with an amazing welcome night from the year 1 & 6 classes. Happy kids and parents enjoying the night, meeting, greeting and grooving to the sounds of DJ Shaun and enjoying an icecream or two! Fantastic work ladies and as always, a huge thank you to all of our volunteers who make these events possible.

From there, the world has been hit hard with the Corona Virus. Affecting the majority of our lives. Whether it be from trying to get the humble toilet paper, to basic food supplies, along with the cancelling of group activities in and out of school.

The school is working very hard to fit in with the guidelines set out and most importantly, repeatedly reminding the students the importance of hygiene standards.

Tonight with Mrs Hussey, we will discuss where our fundraising will be affected and what we can do to still have fun with our chosen events.

**Treasurer Report**                      **Natasha Alleway**

See attached

**Principal Report**                      **Therese Hussey**

See attached

**Motion that the President, Treasurer & Principal's Reports be accepted**

Moved: George

Seconded: Michelle

**Board Report - George Coldham**

The board met on 18 March 2020 to discuss the business of the school. The key topic of discussion was the schools response to Covid-19 and the implications for continued delivery of education to the students.

The board congratulated the school for its responsible and careful approach towards this uncertainty.

Mass has been cancelled across the state for in person celebration and this also affects the normal school activities, but further clarity on that will be sought.

The board endorsed the Principal to conduct a feasibility study to ensure the demand for the before and after school care is sufficient to warrant the activity.

The whole board was positive and look forward to further news. All subcommittees of the board have met, and the board is working hard to invigorate its activities and add value to the school through its service.

## **Parish Report**

The children and parents from the Parish and Matthew Gibney attended masses last weekend to commit to the program of the preparation for the sacraments later this year, and Father asked for everyone for their prayers and support.

Therese Hussey attended and Father introduced her to the parish

Lent is half way through with Stations of the Cross every Friday night at 7pm

The Lenten 2nd Rite Reconciliation which is shared by the 3 Parishes of Kalamunda, Lesmurdie and Maida Vale will be held in the Lesmurdie Parish Church Thursday 2nd April at 7pm. All welcome.

The Parish is holding a weekend retreat with Fr Gino Henriques on May 1-3 at the Advent Park. The theme is "the joy of the Gospel". Flyers are at the back of the church.

The Parish is also holding a 'living life in Jesus' seminar on May 15-17. It will be in the Parish Hall and run by Roy & Kathleen Smith. 0409 475 564

The Parish is in the throes of getting plans and costs for the proposed Parish Centre development. Money is one of the major factors but there is an urgent need to do something regarding toilets.

If anyone is interested, Fr Joseph is holding bible study including Lenten reflection every Thursday after the 7pm Mass in the Hall. All are welcome.

Due to the Covid-19 situation, there is no holy water, no peace sign and no wine allowed.

## **Fundraising Update**

### **Easter Raffle**

Donations are down at the moment, but more should be coming in

The 3 major prizes have been put together.

There are enough left over for each child to receive 2 eggs.

A reminder that the tickets and the money need to be returned ASAP

### **Mother's Day**

The order forms for Mother's Day gifts will be sent home this week

The Mother's Day Mass is TBC. Gifts are in hand for this.

### **Quiz Night**

Simone Cain has been in contact, and she is able to get Burswood on Swan for FREE for the quiz night. The P&F are very thankful to her for this, and will find out what dates are available.

It was suggested that a sub-committee be set up to organise this event.

## **Motion that the Board, Parish and Fundraising Reports be moved and seconded**

Moved: Katie            Seconded:     Stephanie

### **General Business**

#### **COVID-19**

This is a fluid situation, and all information is changing on a daily basis.

At this stage, the school will only close if: The Government orders schools to shut or if a student, parent or staff member tests positive to Covid-19.

Otherwise, the school will remain open. Plans are in place should this change.

Hygiene practices are being reinforced with the students multiple times each day, sanitiser is available to the students as is hand wash.

There is now a 'hands off' policy in the playground

Air Conditioners are being turned off, and windows are being open for more fresh air

More lessons are being held outside (where applicable)

Staff are modelling positive behaviour with the kids, and encouraging the children to be positive too

There is an additional playtime starting on March 19

All future events are POSTPONED at this time. Events are NOT cancelled. This includes the year 6 camp

It is important that the children are not overwhelmed, This is a strange time, and the school is staying as normal as is possible.

### **Flow of Information**

Any concerns regarding the P&F need to be sent straight to Therese or the P&F Executive. Please do not discuss on on-line forums - mainly because things that are typed can be interpreted in many different ways. The P&F meetings are the correct forums to discuss topics.

The executive is always happy to discuss things directly with anyone that needs help, guidance or reassurance. We are all a team, and we all work better when we all know what's going on. Class reps are the conduit to relay messages to their classes. Class reps are not expected to do things on their own on behalf of the class. They are there to inform the class what needs to be done, and to get volunteers to help to do the task.

### **Class information folders**

These have now been passed out. If you have any questions, please let us know. This is a new system, so we are all learning together.

Is it possible to get a spreadsheet of past fundraising events up? So we can see what events were held in which years and what amount was raised. This file does exist, and will be made available.

Mrs Scriven suggested a way to open up ideas to the community for fundraising ideas. Perhaps a poll on Facebook? George said he would set up a PDF to show how this is done.

**Confirmation of the next meeting:** May 13, 2020. Starting at 7.30pm

**Meeting Closure:** 8.49pm